

# **Musgamagw Dzawada'enuxw Tribal Council Musgamagw Fisheries Group Ltd.**

## **Employment Contract Opportunity**

The MDTC/MFG Ltd. Require the services of a Business Manager to take on the exciting challenge of building the business and staffing structure for the newly formed Commercial Fishing Enterprise MFG. The position will work with the MDTC staff, MDTC Board and the newly formed MFG Board.

### **Responsibilities:**

- Review the current staffing and organizational structure of the MDTC and how it can best support the MFG – identify new staff positions needed
- Review the current financial assets of the MFG and MDTC to determine the best use of funds to ensure the most efficient financial structure between the two organizations
- Work with the Business Plan Consultant brought on to create a Business Plan to submit to PICFI program including purchasing more Access and multi year access, comprehensive agreements and capacity building contributions
- Review and finalize draft MFG policies
- Liaison with MDTC Board and MFG Board – ensure communication strategy in place

### **Qualifications and Experience:**

- A Valid BC Driver's License
- Ability to pass a criminal record check
- Bachelor Degree in Business or related field and/or ten years equivalent experience in economic development and/or fisheries business
- Experience working with First Nations communities and/or organizations including an understanding specifically of the Musgamagw Dzawada'enuxw Traditional territories
- High level of competency using computer software including Microsoft office (Word, Excel, Power Point and Outlook)
- Experience in managing budgets and understanding financial statements especially as it pertains to business plan projections
- Excellent interpersonal and communication skills, ability to work as a team and also individually

**Location:** Campbell River, MDTC Administration office

**Term:** four month position

**Rate:** commensurate with experience

**Deadline: Friday, April 10<sup>th</sup>, 2015 @ 4:30 p.m.**

Please submit covering letter, resume and references when applying.

Email: [ed@mdtc.ca](mailto:ed@mdtc.ca) or fax to 250-914-3406

For more information, please call Dawn Nicolson at 250-914-3402 extension 1