

POST SECONDARY EDUCATION PROGRAM

APPLICATION PROCESS

Deadlines for Application

School Start Date:

September Deadline May 01

January* November 15th

Summer Session* Deadline March 01

Anytime for Tuition and Books only

Full time Distance Education is also now being funded

*dependent on funding being available – students should try and meet the May deadline for September applications to increase chances of being funded

Note: Additional funding is applied for in the summer but there is no guarantee of it being received.

New Application Package Content

1. Letter of Intent – describing your educational goals and definite plans for the next academic year, current level of education, intended course of studies, and how long it will take you to reach your goals. Also, include an outline of the intended courses for the first or next year of the program of studies you intend to follow

2. Student Funding Contract – outlines the student's contractual responsibilities and it must be signed and returned to the PSEP Coordinator

3. Student Authorization / Waiver – this document is necessary to permit education staff to access student records. It is important for funding purposes, and on occasion the PSEP Coordinator has a need to verify that students are actually attending classes.

The following must be submitted to the PSEP ADMINISTRATOR

1. Photocopy of a recent status card
2. Completed Post Secondary application package issued by the Education Department
3. Letter of acceptance from the academic institution applied to
4. Transcripts from previous academic institutions or secondary school
5. Detailed letter of Intent
6. 2 Letters of recommendation from instructor or employer

NOTE: Revised policies will be posted on our Website in the next couple of months. We have been encouraged to set priorities for example, students going into Land and Resources, Health, Education, Tourism s – fields that will help the first nation to prosper.

Continuing Students Application Process

Continuing students must provide the following.

1. Completed application package issued by the Education Department
2. Letter of acceptance for next academic year
3. Official Transcripts from the last term
4. Letter of intent

Selection Committee to Evaluate Application

The Education Committee is responsible for reviewing completed post-secondary application packages using the criteria outlined in the Post Secondary Policy. The committee will select students for sponsorship (depending on budget) and it will also select and rate four students for the wait list.

The Education Committee will include at least three of the following members.

1. The Band Councillor – education portfolio holder
2. Elder from the Community
3. Two Band Community members
4. Education Coordinator (facilitates meetings but does not have voting power)

The Education Committee will meet in late May/early June to review applicants for post-secondary funding. The PSEP Administrator will arrange interview dates and times if necessary. Letters of acceptance or non-acceptance will be sent to applicants no later than one week after the interview date.

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See the current PSE Policies, checklist, applications on-line at www.kingcome.ca